



University Golf Officer

"Inspire a workforce to enhance golfing opportunities to students at Universities."

We are committed to equal opportunities and welcome applications from all backgrounds. We are disability confident committed. If you are not able to complete the online application and would like this in an alternative format, please contact Amy or Mary-Anne on hr@englandgolf.org.

Are you...

- Interested in supporting students to access golf activity
- Friendly and approachable and able to make people feel welcomed and included

England Golf are looking to recruit University students to be volunteer University Golf Officers. This role will aim to engage students in fun and recreational golf activity outside of British Universities and Colleges Sports (BUCS) level competitions and league. To support with developing a range of activities, sessions and events that student golfers of all abilities can access and enjoy. Whilst most universities already have an established programme for the performance golfers, the ambition of this offer is to enhance opportunities for new and casual golfers whilst at university as well as diversifying the profile of golfers

We are looking for student volunteers who are:

- Able to support the organisation of golf activity both on and off campus
- Is organised and able to arrange activities and social events
- Has good networking skills and is able to make people feel welcome.
- Has knowledge and an interest in Golf is beneficial but not essential and your personal playing standard is not a factor

Personal attributes of a good University Golf Officer include:

- Friendly, Fun and supportive
- Organised
- flexible

Support provided to the role from England Golf includes:

- A comprehensive induction programme and ongoing support
- Access to the full learning and development resource library
- Meetings scheduled throughout the year to share ideas and work alongside the University Golf Network.
- Branded clothing

Time Commitment: The role is flexible, and time will depend on the level of activity that are developed however we estimate it to be around 2 – 3 hours per week maximum

Term of Office: The initial term is one academic year with the opportunity to continue for a further year on an annual review basis

As the national governing body for amateur golf, we work at the heart of golf in England, supporting and empowering a thriving community of players, counties and clubs to get the most out of the game we love. We value being Inclusive, Honest, Responsible, Excellent and Supportive.

For the full details on this volunteer opportunity please visit our website (www.englandgolf.org/jobs) and to apply please complete the online application process (no CVs please).

Closing date for applications: **Monday 7 April 2025, 12 Noon**



Volunteer Role Description

Volunteer Position:	University Golf Officer
Team:	Operations
Responsible to:	Volunteer and Workforce Coordinator (Volunteer Coordinator)
Term of Appointment:	Minimum of 1 academic year

Purpose:

To help engage students in fun and recreational golf activity outside of British Universities and Colleges Sports (BUCS) level competitions and league. To support with developing a range of activities, sessions and events that student golfers of all abilities can access and enjoy.

Working Relationships:

Internal:

- Volunteer and Workforce Coordinator – regular communication
- Volunteer and Workforce Manager -communication as required.
- England Golf staff - as identified

Key Responsibilities:

- To advertise to and encourage students and staff to take part in sessions, games and events.
- To maintain a database of all interested individuals and communicate with them regularly regarding opportunities and activity.
- Support England Golf's diversity ambitions by ensuring opportunities are inclusive and accessible.
- To work as part of the universities golf club and England Golf to ensure a coordinated approach to all activities and programme delivery.
- To develop an annual plan of activities that supports all levels of participation.
- To identify and liaise with venues where activity will take place and coordinate bookings.
- To keep England Golf up to date on all progress.
- Develop an understanding of the opportunities available through England Golf and other working partners.

Skills and Knowledge:

- Organisation and ability to arrange and deliver activities and social events, both on and off campus.
- Understanding of data protection and information sharing principles.
- Ability to network to promote the programme, engage with participants and promote a fun and safe environment that make people feel welcome and included.
- Has knowledge and an interest in Golf is beneficial but not essential and your personal playing standard is not a factor.



Qualities and Attributes

- Able to deal in a helpful and friendly way with a wide range of people.
- Able to work with flexibility.
- Encourage and display attitudes and behaviours that respect and value diversity and promote equal opportunities.

Location:

This role will be based remotely at the post holders University campus/s.